

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 14th June 2018 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerald Jennings
Cllr Ann Taylor
Cllr Diane Bonham
Cllr Gina Thompson
Ken Eastwood (Clerk)

1/06/18 Apologies for Absence

Cllr Gerwyn Bryan – business reasons.
Cllr Kay Kirkham – holiday.

In the absence of the Chair and Vice Chair, members agreed Cllr Jennings would chair the meeting.

The Clerk announced that Cllr Gregson had resigned from the Parish Council. Members asked the Clerk to write to the former Councillor thanking her for her contributions to the Parish Council and Harden. Cllr Bonham was asked to arrange for flowers to be delivered.

2/06/18 Disclosures of Interest

None.

3/06/18 Minutes of Meetings

- a) The minutes of the Parish Council meeting held on 10th May and the minutes of the Extraordinary Parish Council meeting held on 22nd May, 2018 were proposed as a correct record by Cllr Taylor and signed by the Chair.
- b) The Outstanding Issues report was duly noted.

Following discussion it was agreed not to pursue the addition of monkey bars in the play area.

The Clerk mentioned recent contact from ward Cllr Cooke and agreed to make contact with regard to the stocking of grit bins.

4/06/18 Planning Matters

Resolved:

- a) 18/02026/HOU - Installation of a dropped kerb for access to house driveway at 80 Long Lane, Harden. No objection.
- b) 18/00158/MAR - Reserved matters application for 28 dwellings at Harden Road and Keighley Road, Harden (additional documents submitted). That the Parish Council submits the following additional comments: -

Signed:

12th July 2018

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Meeting note dated 30.05.18. The parish council has objected to the removal of the cherry trees as we believed that their amenity value had not been fully appreciated. We understand the reasons why the access road is where it is, but will continue to object to the removal of the cherry trees. If a clear case is made for their removal on, for example, safety grounds because of their age and condition, we have said that they should be replaced with similar trees in a suitable location.

Preparation of CGI. An image from the agreed viewpoint in the centre of Harden would indeed be helpful and we look forward to seeing it.

Affordable housing. The Parish Council has queried whether the number of affordable houses is sufficient given that there has been no indication of which properties they actually are.

Heritage Conservation. This is very much in line with the Parish Council's view expressed in previous submissions, especially in relation to the 3 storey houses and comments in the penultimate paragraph about the impact this development will have on the village scene and the listed buildings. We cannot emphasise enough the nature of the current proposals is not considered suitable for this site in the village.

Jay Everitt e mail dated 31.05.18. This is very much in line with the Parish Council's thinking, especially comments about a 1980s suburban layout not being suitable or fitting for Harden.

- c) To note the following decision: -
18/01356/HOU - Construction of orangery at Harden Grange, Harden Road, Harden – application granted.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

5/06/18 Public Representation

None.

6/06/18 Exchange of Information

It was noted that Rhododendron cuttings in the St Ives estate were looking unattractive, scattered aside paths etc. To be raised at July's meeting if not removed in the interim.

The Pre School had asked to store gala equipment in the Parish Council room until Saturday. Members agreed to the request.

7/06/18 Memorial Hall

Resolved:

To authorise the Clerk to submit the application to Bradford Council to register the Memorial Hall as an asset of community value under the Localism Act 2011.

8/06/18 Horticulture**Resolved:**

To note previous authorisation given via the Chair to incur additional expenditure on horticulture following receipt of a quotation for the planting and maintenance of barrier baskets by the gardener providing horticultural services to the Council.

9/06/18 Phone Kiosk

Members reviewed quotations received. The Clerk advised he had also obtained an indicative quote for the supply and installation of an exchange, fully reconditioned kiosk, which would be in the region of £4,000 + VAT.

Resolved:

To commission Digital Nomads Limited to re-paint the kiosk in-situ and to authorise expenditure of £450 + VAT for labour and up to £200 + VAT for materials (paints to be procured from the BT recommended supplier).

10/06/18 Correspondence**Resolved:**

- a) E-mail from YLCA re. unauthorised development and encampments consultation. Noted.
- b) E-mail from Shipley Area Neighbourhood Forums re. Shipley Area Community Chest Grants. The Clerk to progress an application for a replacement bench.
- c) E-mail from YLCA about consultation on a Strategic Plan for NALC. The Clerk to submit a response based upon draft comments prepared by Cllr Kirkham.
- d) E-mail from Big Ideas about First World War commemoration programmes. Noted.
- e) E-mail from West Yorkshire Police re. Meeting attendance. Noted.
- f) E-mail exchanges with Bradford MDC re. Japanese Knotweed. The Clerk to follow up with Bradford Council in due course and to mention to Cllr Cooke.
- g) E-mail from Shipley Area Co-ordinator's Office re. cleansing. Noted.

11/06/18 Financial Matters**Resolved:**

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100568	£14.40	Mileage
Bradford MDC	100569	£456.55	Salary payment
Digital Nomads	100570	£330	Royal Mail PO Box Recharge
Digital Nomads	100571	£390	Website Hosting, Support & Maintenance
Matthew Maddison	100572	£185	Horticulture
Harden Pre School	100573	£250	Small Grant
Gala Society	100574	£250	Small Grant

b) To note the following balances: -

HARDEN PARISH COUNCIL 31 May 2018			
Item	Budget 2018/19	Expenditure to date	Budget Remaining
Staff Costs	5,533	913	4,620
Travel	150	34	116
Subscriptions	875	893	-18
Insurance	500	0	500
Audits	200	78	122
Newsletter	850	0	850
Website	475	60	415
Parish Plan	1,000	43	957
Neighbourhood Planning	2,500	0	2,500
Training	100	0	100
Repairs	100	0	100
Stationery/telephone	100	53	47
PC equipment	250	94	156
Small grants	500	0	500
Horticulture	1,000	75	925
Christmas event	200	0	200
Playground cleaning	200	0	200
S137	100	0	100
Room Hire	0	0	0
Other	100	0	100
Projects	7,175	0	7,175
	21,908	2,243	19,665

c) To note the following bank reconciliation: -

Cashbook Balances

Balance 1 April 2018	14,264.20	
Add: income to date	20,931.00	
Less: expenditure to date	(2,321.99) (incl. VAT)	
Total:		32,873.21

Bank account balances 31 May 2018

Community Account	22,951.93	
Business Account	10,173.28	
Less: unpresented cheques	252.00	
Add: unbanked cash	0	
Total:		32,873.21

Signed:

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12/06/18 Exclusion of Press & Public

Resolved:

That members of the press and public be excluded from item 13 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of an item of a confidential nature.

13/06/18 Staffing Matters

The Clerk left the meeting whilst members discussed a report from the Cllr Bryan on staffing matters.

Resolved:

To approve the recommendations put forward and to increase weekly hours worked by the Clerk by 3 hours and to increase salary by 1 increment. To note the national pay award. To authorise changes with effect from 1 April, 2018.

The Clerk rejoined the meeting.

14/06/18 Minor Items and Items for Next Agenda

Members asked about the planned meeting with residents to discuss the allotments project. The Clerk to re-circulate contact details and Cllr's Bryan and Thompson to progress.

15/06/18 Next Meeting

Agreed that the next Parish Council meeting will take place on 12th July, 2018 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 7.54pm.